



Circle of Friendship

Code of Conduct

To volunteers and staff of the Nevada Premier Properties, LLC Circle Of Friendship will operate in a manner that is in the best interests of the Community. In an effort to maintain the highest standard of conduct and ethical behavior practiced by and expected of the Community and with respect to management of its affairs, the Nevada Premier Properties, LLC Circle of Friendship adopts the following Code of Conduct:

Volunteers and staff members shall:

1. Authorize the use of the name, emblem, endorsement, services or property of the Nevada Premier Properties, LLC, Circle of Friendship only to advance the mission of the Community and in conformance with Nevada Premier Properties, LLC, Circle of Friendship policy.
2. Seek financial or other resources solely in the best interests of the Nevada Premier Properties, LLC, Circle of Friendship. No volunteer or staff member shall accept or seek, on behalf of self or others, any financial advantage or gain other than nominal value offered as a result of the volunteer or staff member's Nevada Premier Properties, LLC, Circle of Friendship affiliation.
3. Use their association with the Nevada Premier Properties, LLC, Circle of Friendship in public events to advance the mission of the Nevada Premier Properties, LLC, Circle of Friendship. No volunteer or staff member shall publicly utilize any Nevada Premier Properties, LLC, Circle of Friendship affiliation in connection with the promotion of partisan politics, religious matters or positions on any issue.
4. Maintain confidentiality and privacy standards of the Nevada Premier Properties, LLC, Circle of Friendship. No volunteer or staff member may disclose any Nevada Premier Properties, LLC, Circle of Friendship information that is available solely as a result of their Nevada Premier Properties, LLC, Circle of Friendship affiliation to any person not authorized to receive such information or use to the disadvantage of the Nevada Premier Properties, LLC, Circle of Friendship or any of its members, clients, or donors any such confidential information, without the express authorization of the Nevada Premier Properties, LLC, Circle of Friendship Committee Board of Directors.

5. Not knowingly take any action or make any statement intended to influence the conduct of the Nevada Premier Properties, LLC, Circle of Friendship in such a way as to confer any financial benefit on such person or on any corporation or entity in which the individual has an interest of affiliation.

6. In the event that the volunteer or staff member's obligation to operate in the best interest of the Nevada Premier Properties, LLC, Circle of Friendship conflicts with the interests of any organization in which they have an interest, financial or otherwise, or with which they are affiliated, the individual shall disclose such conflict to the Nevada Premier Properties, LLC, Circle of Friendship as soon as he or she becomes aware of it, shall absent themselves from the room during deliberations, and shall refrain from participating in decision making in connection with the matter. Disclosure shall be made annually by volunteers and staff of direct or indirect benefits that are being received as a result of the organization's agreements with any outside party. The individual shall not permit their presence at the meeting to be counted in determining whether there exists a quorum.

Name: _____
Please print your name here

Signature: _____ Date: _____

If the Volunteer is less than 18 years of age, the parent or guardian must sign:

PARENT OR LEGAL GUARDIAN:

Name: _____
Please print your name here

Signature: _____ Date: _____